

For consideration under the We Are Home Gap Financing Program, please fill out this interest form as completely and accurately as possible. Items listed on page 3 may be submitted at a later date. Incomplete and inaccurate forms may delay the processing of your interest form. All information will be kept confidential. Completing this form in no way guarantees assistance.

Contact Information

Full Name		Other Contact		
Property Address		Mailing Address		
Please list all phone numbers where you or your representative can be contacted				Number of persons in your household, including you.
Home Phone:		Cell Phone:		
Work Phone:		Other:		
Email address:				
List all other persons on the property title, regardless of where they live or their age				
1.				
2.				
Income Information: The following information is required for all household members, related and unrelated, over the age of 18 and for all persons listed on the property deed/title.				
Name	Age	M/F	Relation to Applicant	*Annual Gross Income
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
*Annual Gross Income Includes All Sources Of Income Including, But Not Limited To Salary/wages, Social Security, Disability Benefits, Rent, Child Support, Alimony, Veteran's Benefits, Pensions, etc. All sources of income will be verified and documented later in the application process.				Total Gross Household Income (total above)



Gap Financing Program Interest Form

Have you previously applied or received assistance under this program? Indicate year:				Have you registered with FEMA?	Yes/No
Applied?	Yes/No	Received?	Yes/No	Amount of FEMA assistance:	\$
				Amount of FEMA assistance for repairs:	\$
Have you or any member of the household applied for a SBA Loan?				Have you or any member of the household received assistance from other flood related relief programs to repair your home? (Yes/No)	
Applied?	Yes/No	Received?	Yes/No		
Amounts Approved:		\$		Amounts Received: \$	
What type of repairs does your home need? Please provide a brief description.					
Do you have a repair estimate?				Amount of Estimate: \$	
Please answer the following questions to the best of your ability.					
				Yes	No
Are the property taxes current?					
Was the property acquired through a quit claim deed since May 1, 2010?					
Does the property have a life estate?					
Was the property built before 1978?					
Do you or an immediate family member own the property and occupy it as your primary residence?					
Please submit your completed interest form to:					
Mail: The Housing Fund, 305 11 th Avenue South, Nashville, TN 37203					
Email: wearehome@thehousingfund.org					
Fax: (615) 780-7001					
You will be contacted after your form was received or you may call (615) 780-7000 to schedule an appointment. Thank you and we look forward to assisting you with your home repair needs.					

I declare under penalty of perjury that the information I have provided on this form and through any supporting documents is given voluntarily and is true, complete, and correct. False statements may be cause for declining my application.

Name: _____

Date: _____



The completed Gap Financing Program Interest Form will allow the City or its designee to make an initial assessment of whether you may qualify for assistance. The items in the Application Checklist below will be needed to make a final determination of your eligibility. You may wait to submit these items until after the initial assessment or submit them with pages 1 and 2 of the Interest Form.

Please Note: DO NOT ATTACH ORIGINAL DOCUMENTS, ONLY COPIES.

If you have lost any of the items below in the flood, substitute documentation can suffice.

1. **Income Documentation** – Income verification for everyone in the household 18 years old and older who receive income from any source. All income households are eligible to apply.
 - If employed, the two most recent pay stubs issued by your employer
 - If receiving any of the following, an award letter, check stub, or other 3rd party verification (Social Security, Supplemental Security Income, Retirement/Pension/Annuity, Unemployment Income, Disability Income, Recurring Cash Assistance from any source, Alimony/Child Support, Veteran’s Administration payments, Rental Property Income)
 - If a household occupant is 18 years old or older and does NOT receive income or government assistance from any source, that occupant will need to submit a statement to that effect. The statement should say how long the occupant has been without income and when or if they are expecting to receive income in the future.
 - If any occupant is self-employed, that occupant will need to submit their last three federal tax returns and a profit and loss statement for the last full year.
2. **FEMA Letter** – approval letter indicating awarded amounts of assistance
3. **SBA Documentation** – approval or declination letter from SBA
4. **Taxes** – Last two year’s complete federal tax returns with W-2 forms. If no tax returns have been filed during the past two years, submit a statement to that effect.
5. **Bank Statements** – Last two month’s checking and savings account statements for all current accounts or a statement if there are no bank accounts in the name of any household members.
6. **Mortgage Information** – Most recent statement from your mortgage company showing evidence that payments are current. Or, check here if your mortgage is paid off.
7. **Homeowner’s Insurance** – Cover page of your homeowner’s insurance policy showing the coverage amount and policy expiration date. Or, check here if you have no homeowner’s insurance.
8. **Recorded Deed** – The recorded deed documents the ownership of your property. If a person on the deed has deceased, you will need to submit a certified (raised seal) death certificate.
9. **Utility Bills** – Current electric, gas, and water bills. If any persons listed on the bills do not reside at the property, a statement to that effect and that they do not financially contribute to the household (including payment of the bill) is required.
10. **Damage Estimate** – this is not necessary to apply, but attach estimates that have been received
11. **Property Appraisal** – this is not necessary to apply, but attach appraisals completed within 12 mos.